

## **EAST WINDSOR TOWNSHIP COUNCIL**

February 13, 2018

Budget Meeting Minutes

**DRAFT**

### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 pm on Tuesday, February 14, 2017.

### **VERIFICATION:**

The Acting Municipal Clerk certified that the meeting was noticed as a Budget Review meeting on February 9, 2018. Notice was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building. All requirements of the "Open Public Meetings Act" have been satisfied.

### **ROLL CALL:**

Present were: Mayor Janice S. Mironov, Council Members Denise Daniels, Alan Rosenberg, Perry Shapiro, Peter Yeager and John Zoller. Absent: Council Member Marc Lippman. Also present were Township Manager Richard Brand, CFO Laurie Finger, and Acting Municipal Clerk Kelly Lettera.

### **PUBLIC FORUM:**

No members of the public spoke.

Mayor Mironov stated the purpose of the Budget Review meetings are to have exchanges to publicly and informally review the workbooks and the various departments and other accounts to make various changes prior to the introduction of the Municipal Budget. Another budget review meeting has been scheduled for February 20, 2018 at 5:30 pm to continue this process. Mayor Mironov in addition to the Chief Finance Officer and the Township Manager are still reviewing various items and recommendations that may be needed at a later time.

### **Police Department**

Police Chief James Geary and Ruth Young were present to discuss the department budget. Mayor Mironov stated the activity reports are very positive, active year with high performance. Specific subjects discussed included the Communication Center, Animal Control, investigative services goals, salaries and wages, motor vehicles, uniform services, D.A.R.E, maintenance contracts, training, police communications and the Emergency Management, and the contracted E.M.S. Mayor Mironov requested an updated sheet of all employees and current positions and salaries for 2018.

### **Health Department**

Health Officer Jeffery Plunkett and Lorna Bonorand were present to discuss the department budget. Matters discussed included salaries and wages, flu clinics, public health awareness, and lead abatement program performed by the department.

**Municipal Court**

Municipal Court Administrator Kelli Hand was present to discuss the department budget. Matters discussed were contempt of court fees and the 2018 actual costs for overtime, special court sessions, and longevity.

**Volunteer Fire Company No.2**

Chief Mario Batista was present to discuss the budget. Matters discussed included uniforms, equipment, additional training, paging alert system and subscription and enforcement for false alarms. Mayor Mironov also requested general accounting information for 2017 contributions.

**East Windsor Rescue No. 1**

Chief Robert Manlio was present to discuss the budget. Matters discussed were supplies, medication and hard replaceable items costs. Mayor Mironov also requested general accounting information for 2017 contributions.

**General Government and Miscellaneous Matters:**

Budget matters discussed were: Finance, Township Manager's office, Municipal Clerk's office, Human Resources, Township Council, Transportation Committee, Environmental Committee, Annual Audit and other Accounting Services, Tax Collection, Legal Services, Planning Board, Zoning Board of Adjustment, Other Insurance, Workers Compensation, Group Insurance for Employees, Employee Health Insurance Waivers, Employee Group Medical, Volunteer Fire Company Contributions, Volunteer Rescue Squad Contributions, Grants & Funds, Shared Services Agreements, Contingent, Sick Leave Payments, Statutory Charges, Clean Communities Grant and Capital Improvement and Debt Service.

Mayor Mironov adjourned the meeting at 8:09 p.m.

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Kelly Lettera  
Acting Municipal Clerk

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Janice S. Mironov  
Mayor